



# DHRUBA CHAND HALDER COLLEGE

(FORMERLY DAKSHIN BARASAT COLLEGE)

ESTD. - 1965

*A NAAC Accredited Degree College Affiliated to University of Calcutta*

P.O. - Dakshin Barasat ● Dist. - South 24 Parganas ● West Bengal ● Pin – 743372

E-mail: dchcollege@yahoo.com, Website: www.dchcollege.org, Phone: (03218) - 222550 (Prin.) / 223-668 (Off.)

Ref. No. ... NleT/001/DCHC/2024-25

Date: 07 / 04 / 2025

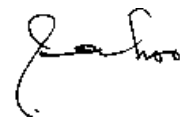
## Notification Inviting e-Tender

(Submission of BID strictly through WB e-tender portal only)

The Principal, Dhruba Chand Halder College under the aegis of Department of Higher Education, Science & Technology & Biotechnology, Government of West Bengal having its office at Dakshin Barasat, South 24 Parganas, PIN-743372 is inviting e-tender for the following works from the Bonafide Agent / Contractor/ Reputed Engineering Firm:

### Description of Works:

1. Removing the total False Ceiling in the auditorium, removing all the polycarbonate sheets of the shed, painting of shed structure with the best quality synthetic enamel paint of approved make and brand with two coats, reassembling ( with replacing the damaged sheets ) and fitting all the Polycarbonate sheet of the shed with 50mm self trapping screw and washer including all carrying, loading, unloading, lifting of materials and supplying of all labours. Only polycarbonate sheets for the replacement of damaged sheets will be provided by the college.
2. Estimated cost= Rs.1,32,000.00
3. Approx. floor area= 5000 sq. ft.

  
Dr. Satyabrata Sahoo  
Principal  
Dhruba Chand Halder College  
P.O.-Dakshin Barasat  
Dist.-South 24 Pgs.

Bids for E-Tenders are invited from bonafide vendors / agencies having suitable credentials and financial capabilities for completing the above mentioned work. Intending bidders may download the tender documents from the website <https://wbtenders.gov.in>. Both **technical bid** and **financial bid** are to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule specified in this notice. Qualifying the technical bid will be the prerequisite for consideration of the financial bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and any challenge against such decision will not be entertained.

#### Information about the work:

1.	Name of the work	Repairing Work .
2.	Eligibility of the bidder	Bonafide, resourceful and reliable supplier / company / agency or authorized agent of the principal company having experience in similar works.
3.	Cost of tender documents	500/-
4.	Time period of completion of work	14 days from date of order
5.	EMD	2640/-

**Earnest Money Deposit (EMD):** Earnest Money Rs. 2640/- to be deposited by the prospective eligible bidders through online payment and also to be documented through e-filling. Bidder want to avail exemption from EMD, exemption certificate from government to be uploaded along with Technical bid.

#### Bank Details for EMD & Tender Fees:

**Bank Name :** Bank of Baroda, Dakshin Barasat Branch

**A/C No. :** 30540100006023

**A/ C HOLDER NAME:** DHRUBA CHAND HALDER COLLEGE

**IFSC Code :** BARB0DAKSHI

Technical bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>

#### **Date & Time of Schedule:-**

Sl. No.	Particulars	Date & Time
1.	E-NIT Publish Date	07.04.2025 = 2:00 pm
2.	Document Download Start Date	07.04.2025= 2:00 pm
3.	Document Download End Date	15.04.2025= 5:00 pm
4.	Bid Submission Start Date.	07.04.2025= 2:00 pm
5.	Bid Submission End Date.	15.04.2025= 5:00 pm
6.	Date of opening of Technical Bid	18.04.2025= 12:00 pm
7.	Date of uploading the list of technically qualified bidder.	To be declared later
8.	Date of opening of Financial Bid	To be declared later
9.	Date of uploading of Financial Evaluation	To be declared later

## Eligibility criteria

<b><i>Eligibility Criteria</i></b>	Tender papers may be downloaded from <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a> website by bonafide resourceful suppliers/agencies who successfully executed similar nature of work Tenderer should submit the scanned copies in the electronic format at proper place of the following documents: Valid Trade License of the Company, PAN Card, Valid Acknowledgement of IT returns (for last 3 years), The Credential certificate of Similar nature of work.
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## Important information:

Tender documents will be available at <https://wbtenders.gov.in>. Any additional notices or corrigendum regarding this tender will be uploaded to the above website only. Only the bidders successful in meeting the criteria in the technical bid will be considered for the financial bid. Authority has the sole discretionary power to verify whether the bidder has satisfied all eligible criteria to be treated as L1 Bidder and reserves the right to select the L1 bidder. All tenderers must upload signed scanned copy of declaration given in Annexure I format.

If the applicant is an authorized signatory, he / she should submit Registered Power of Attorney (in case of Partnership firm, Limited Company) document of authorization in his / her favour along with the application. In case of partnership firm, copies of the registered partnership deed are to be submitted with the tender documents. In case of Limited company, copies of memorandum are to be submitted with the tender documents.

All tenderers must upload signed scanned copy of declaration given in Annexure I format. Bidders may be required to present original documents supporting their submissions for verification if requested.

Authority reserves the right to reject or accept or split any or all tenders / bids without assigning any reasons whatsoever.

Submission of tender will signify the acceptance of all terms and conditions of the contract as mentioned herewith. Any request for extension of time for submission of tender will not be accepted. Bidders may contact with the authority for clarification with prior permission on working days within official hours.

## Withdrawal of an Item:

The tendering authority may withdraw any item from the tender at any time. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

## Acceptance of Terms and Conditions

All terms and conditions mentioned must be accepted by the bidders.

## Tender Timeline

The timelines for downloading and submitting the E-Tender, along with other key dates, are noted above.

Bidders may be required to present original documents supporting their submissions for physical verification.

Escalation cost will not be allowed under any circumstances. The bidders must read the above noted terms and conditions carefully and agree to these before taking part in the bid.

College authority reserves all the right to refuse permission to any applicant/Tenderer without assigning any reason whatsoever.

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the checkboxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder. Next click the tab “Click to Encrypt and upload” and then click the “Technical” folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A	Certificate(s)	Certificate(s)	Valid Trade License of the Company. PAN Card. Valid Acknowledgement of IT returns (for last 3 years). P. Tax Challan for current financial years/up to date P. Tax Payment Certificate.
B	Company Details(s)	Company Detail-1	Proprietorship Firm (Trade License) Partnership Firm(Partnership Deed, Trade License) Ltd. Company (Incorporation Certificate, Trade License) Society (Society Registration Copy, trade License) Power of Attorney, memorandum of Association and Articles of Association of the Company.
C	Credential	Credential	Similar nature of work done & credential certificate which is applicable for eligibility in this tender.

**Annexure I**  
**APPLICATION FORMAT**

**(To be furnished in the Company's official letter pad with full address and contact no etc.,)**

To,  
The Principal  
Dhruba Chand Halder College  
Dakshin Barasat, South 24 Parganas, 743 372

**Subject: Removing the total False Ceiling in the auditorium, removing all the polycarbonate sheets of the shed, painting the shed structure with the best quality synthetic enamel paint and fitting all the Polycarbonate sheets of the shed properly with replacement of damaged sheets.**

I / we hereby submit all required information and relevant documents for evaluation as follows:

This application is submitted by me / us on behalf of \_\_\_\_\_[Company Name], in the capacity of \_\_\_\_\_[Designation], duly authorized to submit this offer. A copy of the authorization letter from the company / agency is attached.

We accept the terms and conditions laid out in the NIQ and confirm that we shall adhere to them throughout the tender period.

We are submitting our rate for the specified items and assure the supply to The Principal, Dhruba Chand Halder College, Dakshin Barasat, South 24 Parganas, 743 372, as required.

In the event of selection, I / we commit to completing the supply within the stipulated period, except in cases of circumstances beyond our control.

We understand that the Tender Selection Committee of Dhruba Chand Halder College reserves the right to amend the scope and value of the contract under this project. The Committee also reserves the right to reject any application without assigning a reason.

Date:

Signature of applicant with seal

**Annexure-II**  
**Structure and Organization**  
**(To be furnished in the Company's official letter pad with full address and contact no etc.)**

Name of Application:

Office Address:

Contact Number:

E-Mail:

Name and Address of Banker:

IFSC Code and MICR Code:

Brief Description of the Firm:

Date:

Signature of applicant with seal

**Note: Application covers proprietary firm, Partnership, Limited Company, LLP or Corporation.**