

MINUTES OF THE ACADEMIC SUB COMMITTEE MEETING

Meeting date: 06/12/2022 :: Venue: Principal's room

A meeting of the academic subcommittee was convened on 6/12/2022 in the principal's room to consider following agenda. Dr. Satyabrata Sahoo, the Principal and Chairperson of Academic Sub-Committee, presided over the meeting. The undersigned members were present in the meeting.

Members present:

1. Dr. Satyabrata Sahoo- Sd/-
2. Prof. Susanta Saha- Sd/- (R. Misra)
3. Prof. Sudakshina Sengupta – Sd/-
4. Prof Shyamal Banerjee- Sd/-
5. Prof. Tarak Dey – Sd/-
6. Dr. Mossior Rahaman- Sd/-
7. Dr. Sovona Ghosh – Sd/-
8. Dr. Manika Rakshit – Sd/-
9. Dr. Subhasis Bhattacharya – Sd/-
10. Dr. Bratati Dey – Sd/- (Manasi Bhunia Mal)
11. Dr. Rupa Acharya— Sd/-
12. Prof. Manas Mandal – Sd/-
13. Dr. Subhasree Thakur –
14. Prof. Sipra Halder- Sd/-
15. Prof. Dipankar Roy– Sd/-
16. Dr. Prabir Ghosh—Sd/-
17. Prof. Rasidul Karim-
18. Dr. Partha Biswas- Sd/-
19. Prof. Biswajit Majhi – Sd/-
20. Dr. Sreerupa Ghose -- Sd/-
21. Prof. Sreeparna Ghose -- Sd/-
22. Dr. Malini Basu – Sd/-
23. Sri Tilak Halder –
24. G.S, Students' Union --

Agenda:

1. To read and confirm the minutes of last meeting.
2. To initiate the preparation for holding IA & TU Examinations of Odd-semester students of 2022-23 session.
3. To consider the letter received from Prof Tarak Dey on 26-9-2022.
4. Miscellaneous.

Discussion and decision:

1. The convenor read out the minutes of the last meeting held on 08/8/2022. The members present confirmed it without any modification.
2. The members of the meeting discussed about holding IA & TU Examinations of odd semester students and decided unanimously that 1st Semester classes will commence from the date as notified by C.U. The classes for the students of Semester-3 and Semester-5 will commence after conclusion of final examination of Semester-2.

Categorically, it was decided, that

- i) 1st Semester classes will commence w.e.f 19-9-2022. It was decided also that during the first week after commencement of classes Bridge Course will be taught to the Honours students only.

- ii) 3rd Semester and 5th semester Honours classes will commence w.e.f 22-8-2022. General course classes will commence w.e.f 19-9-2022. Honours classes of 3rd and 5th Sem students during 22-8-22 to 18-9-2022 will follow a special routine.
3. The framing of weekly class routine for the odd semesters of 2022-23 session was discussed in the meeting with adequate importance. The routine committee comprising the teachers from Humanities, Commerce and Science departments will prepare three routines well before the commencement of classes.
4. The convenor mentioned that some of our academic departments are suffering from severe staff shortage for which the students are suffering. He proposed to make necessary arrangements for appointing guest faculty in these departments.
- Head of the concerned departments also insisted for appointment of guest faculty. The Principal mentioned the embargo imposed on appointment of any kind of faculty in the colleges of W.B.
- After considering all pros and cons of appointment of guest faculty, it was decided that Guest faculty may be appointed if the need for appointment is justified by workload of existing faculty members.
5. **Miscellaneous:** The Principal instructed the head of academic departments to record students' attendance in classes from the very beginning of odd semester classes, 2022-23 Session.

There was no more issue to discuss.

The meeting ended with thanks to all members.

Dr. Satyabrata Sahoo
Principal & Chairperson,
Academic Sub-Committee,
D C H College