

## MINUTES OF THE ACADEMIC SUB COMMITTEE MEETING

**Meeting date: 08/08/2022 :: Venue: Principal's room**

A meeting of the academic subcommittee was convened on 08/08/2022 in the Principal's room to consider the following agenda. Dr. Satyabrata Sahoo, the Principal and Chairperson of Academic Sub-Committee, presided over the meeting. The undersigned members were present in the meeting.

### **Members present:**

1. Dr. Satyabrata Sahoo- Sd/-
2. Prof. Susanta Saha-
3. Prof. Sudakshina Sengupta – Sd/-
4. Prof Shyamal Banerjee- Sd/-
5. Prof. Tarak Dey – Sd/- (S. Chakravarty for the HoD)
6. Dr. Mossior Rahaman- Sd/-
7. Dr. Sovona Ghosh – Sd/- (A. Biswas for the HoD)
8. Dr. Manika Rakshit – Sd/-
9. Dr. Subhasis Bhattacharya – Sd/-
10. Dr. Bratati Dey – Sd/-
11. Dr. Rupa Acharya— Sd/-
12. Prof. Manas Mandal – Sd/-
13. Dr. Subhasree Thakur – Sd/-
14. Prof. Sipra Halder- Sd/-
15. Dr. Malini Basu— Sd/-
16. Dr. Prabir Ghosh—Sd/- (Debkumar Halder for the HoD)
17. Prof. Rasidul Karim- Sd/-
18. Dr. Partha Biswas- Sd/- (S. K. Sahoo for the HoD)
19. Prof. Biswajit Majhi – Sd/-
20. Dr. Sreerupa Ghose -- Sd/-
21. Prof. Sreeparna Ghose -- Sd/-
22. Sri Tilak Halder –
23. G.S, Students' Union --

### **Agenda:**

1. To prepare the schedule for holding IA & TU Examinations of Even-semester students of 2021-22 session.

### **Discussion and decision:**

1. The convenor opened-up the discussion on holding IA & TU examinations of the students of Semester-2, Sem-4 and Sem-6 through offline mode. He recalled that previously we have conducted IA & TU Exams successfully being guided by a well-structured schedule. This time we also need such a schedule for smooth handling of the examination.  
After an in-depth discussion on the issue, the members decided unanimously to start the examination on 13/6/2022 and conclude the same by 17/6/2022.  
The dates on which IA & TU Examinations of B.A, B.Sc and B.Com students will be conducted are 13/6/22, 14/6/22, 15/6/22, 16/6/22 and 17/6/22. All exams have to be completed by 18/6/22.  
It was decided unanimously that question papers for IA (framed according to the BoS guidelines have to be sent to the exam committee by 02/6/2022.  
Tutorial project information will be offered to the students by 28/5/2022. Students will submit their projects by 10/6/2022.

There was no more issue to discuss.  
The meeting ended with thanks to all members.

Dr. Satyabrata Sahoo  
Principal & Chairperson,  
Academic Sub-Committee,  
D C H College