YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	DHRUBA CHAND HALDER COLLEGE
• Name of the Head of the institution	DR. SATYABRATA SAHOO
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0321822250
• Mobile No:	9433487809
• Registered e-mail	dchcollege@yahoo.com
• Alternate e-mail	dr_s_sahoo@yahoo.com
• Address	Dakshin Barasat, South 24 Parganas
• City/Town	Dakshin Barasat
• State/UT	West Bengal
• Pin Code	743372
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Calcutta University**
• Name of the IQAC Coordinator	**Dr. Sovona Ghosh**
• Phone No.	**8981492223**
• Alternate phone No.	**9433487809**
• Mobile	**9433487809**
• IQAC e-mail address	**dchcollege65iqac@gmail.com**
• Alternate e-mail address	**iqac@dchcollege.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dchcollege.org/main/AQAR/aqar_22-23/aqar-2022-23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://dchcollege.org/main/downloads/academic-calender/academic-calender-2023-2024.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.45**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 2	**B+**	**2.59**	**2016**	**05/11/2016**	**04/04/2021**
Cycle 3	**B++**	**2.92**	**2023**	**14/09/2023**	**13/09/2028**

6.Date of Establishment of IQAC	**17/03/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A	**N.A**	**N.A**	**N.A**	**N.A**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**6**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• **Encourage the faculty members to participate in national, international conferences and seminars, workshops, short term courses and motivate them for research activities.**

• **IQAC suggest organizing seminars, special lectures, workshops and faculty exchange programmes.**

• **Bridge courses are offered and initiatives have been taken to 10 days systematic subject orientation class for freshers.**

Student mentoring system from 2020 was streamlined and organised in a structured manner for better guidance to our students.

• **IQAC collects feedback forms from the students and analyze, for an appropriate remedial measures in teaching learning process.**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Extension of College Building	One 3 storey building construction is almost completed and two storey are functional for new courses and existing courses.
Skill Development of students	Yoga& Meditation, Computer Courses, Travel & Tourism Courses, Communicative English, Spoken Sanskrit, Learning Esperanto, Journalism Courses.
Participation in NIRF	The college has also participated in the NIRF
The IQAC ensures that The Grievance Redressal Cell, The Gender Sensitization Cell and The Anti-Ragging Cell continue to function in proper way.	Several meetings were held in this purpose.
Support top students for Sports	External coaches have been recruited for football
Student enrichment	Establishment of Language Lab

13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	12/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	02/03/2024

15.Multidisciplinary / interdisciplinary

The institution has initiated its preparation for NEP by embracing the idea of transforming itself into a holistic multidisciplinary

institution. It envisions the integration of humanities and sciences so as to provide a multidisciplinary approach. The students studying science may take an arts or a commerce course in one's curriculum. The students studying arts very often take different courses from different programmers. Thus, with reference to the NEP 2020 the college is practicing and has the potential to offer Interdisciplinary and/or multidisciplinary courses. Although constrained in its scope for curriculum development, the institution offers flexibility in curriculum by introducing certificate courses such as Travel and Tourism, Yoga. Basic Computer courses those are necessarily interdisciplinary in nature. The institution plans to offer courses with focus on community service, environment and value based education with already existing certificate course like Yoga and Meditation etc. Students have been and will be given opportunities for internship with local industry, business, crafts person etc, so that they may actively engage with the practical side of their learning and finally improve their employability. To this end MoU has already been signed with technical institutes.

16.Academic bank of credits (ABC):

Academic bank of credits will allow the storage of students' academic data and awards. It will also enable transfer or redemption of credits awarded at an institution to a student for one program by another institution. This flexibility in academic program is likely to minimize the ill-effects of drop-outs. It also facilitates pursuing of multiple courses, particularly in blended mode. Since our college is an affiliated under graduate college under the University of Calcutta. The college follows the syllabi and the programs as prescribed by the University. At the end of every semester the University centrally holds the examination and awards the marks sheet to the students after being evaluated by the teachers of the same or different colleges. The total marks and the credits are in the custody of the University and the college has no scope to keep that in possession and moreover, it doesn't have the permission to allow any students for free entry or exit except which is permitted by the CBCS system. Our college has already started encouraging faculties as well as students to enroll under National schemes like MOOCS, SWAYAM.

17.Skill development:

Traditional learning and Vocational Training are the two aspects in the field of education, which can help students, attain their goals in life. At our College, many of the students are either first generation learners, or are not well equipped with the basic knowledge of many subjects. Since the area is primarily an

agricultural belt, students from the agricultural background are not difficult to be found. Though the NEP envisions holistic and sustainable career development of students, for which apart from mere enrolment in higher education, skill development comprises an integral part. Our college has already initiated various measures to enhance different life and job skills for students like Yoga, Travel and Tourism, Spoken English, Esperanto, Journalism courses etc. Job oriented skill development training are provided on web designing, basic computers, travel and tourism etc are already put forward. In addition to that the college offers free certificate and value added courses to develop their skill. Most of the departments offer value added courses to its students to make them skilled. By prioritizing vocational education and fostering self-employment skills, our College prepares its students not only for immediate job opportunities but also for long-term career success in a rapidly evolving world.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Dhruba Chand HalderCollege realizes the necessity of integrating the Indian Knowledge system into the curriculum to ensure that students gain acquaintance with the rich cultural and linguistic heritage of the country and learn the value and importance of the treasure of traditional Indian knowledge systems, its diversity and extent. Class lectures at this college are delivered both in English and Bengali, keeping in mind, the deficiency of most of the students in comprehending the subject, if taught in the English language only. In keeping with the institutional mission of imparting education with an inclusive approach, all courses except those that are language-specific like Bengali and English (teaching media Bengali and English respectively) are taught bilingually. A Classical language like Sanskrit, is given due respect by the college authorities, and hence, we offer our students honours courses in Sanskrit, and also,Sanskrit as a general course. The Department of Sanskrit also arranges Spoken Sanskrit course for the students. The college has a number of language-literature departments namely Sanskrit, Bengali, and English offering full programmes with components that highlight the language, literary culture, and traditions of our country.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is an educational theory that bases each part of an educational system around goals (outcomes). By the end of the educational experience, each student should have achieved the goal. Since the HEI is affiliated to the University of Calcutta,

the syllabus framing and course end evaluation is conducted by the concerned University. It is imperative that the courses do have specific outcome(s) and course end evaluations done by the University evaluate the same. The HEI, being an affiliated college, does not have the liberty to transform or change any curriculum outcome in any manner. The HEI always tries that learning outcome statements to make explicit what the student is expected to be able to know, understand, or do from their normal curriculum. Career Counselling Cell assists the students in directing their potential towards appropriate ends, thereby enabling them to take correct career decisions. Computer Centre of the college makes an effort to provide job-oriented education and training and develop students' programming techniques and problem-solving skills through programming. Spoken English Course offered by English Dept help to improve the listening and speaking competence of the learners and builds their confidence while facing job interviews through participation in group discussions.

20.Distance education/online education:

Our HEI has two distance and online education centers: - 1. Netaji Subhas Open University (NSOU), and 2. Rabindra Bharati University - Center for Distance and Online Education (RBU- CDOE). The socio-economic background of the area surrounding our HEI demands the commencement of some vocational courses in this HEI. In response to this demand the authority is at present in the process of contemplation and consideration the feasibility of the commencement of the courses offered under NSOU. Besides, both in RBU – CDOE and NSOU, online download facility of study materials, online video tutorial lectures along with online form fill-up, and online fess payments are available. In NSOU there are some courses offered: Bengali 2) English 3) English Language Teaching 4) History 5) Political Science. 6) Mathematics 7) M. Com. 8) Master in Computer Application (MCA) 9) MSW (Master in Social Works), 10) MLIS (Master in Library Information Science). 2. Dhruba Chand Halder College in collaboration with the Directorate of Distance Education of Rabindra Bharati University offers the following M.A. courses of study: M.A. in Bengali, English, History, Political Science, Sanskrit, Environmental Studies, Education & Geography.

Extended Profile

1.Programme

1.1   19

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **8020**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **1946**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **486**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **48**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **49**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	19

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	8020

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1946

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	486

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	48

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**49**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**39**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**223.9382483**
4.3 Total number of computers on campus for academic purposes	**122**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College monitors teaching - learning process throughout the year to in order to ensure effective delivery of the course curriculum. The Academic Subcommitteehas taken the following steps in this regard:

- **An Academic Calendar prepared and published in the Prospectus for our students.**
- **An orientation programme is organized to inform new students about infrastructure of the college.**
- **The routines are distributed to the students before the commencement of classes.**
- **The classes are held regularly by strictly following a master routine.**
- **Syllabus is distributed among the departmental teachers in a documented manner.**
- **Every year Bridge course isorganised by faculty for easy understanding of the subject.**

- **LCD projectors, laptops and internet connections are used to deliver lectures beyond conventional chalk-and-talk method.**
- **Analysis of results post-publication is done and adequate measures are taken for further improvement of the students.**
- **Books from the central and departmental libraries are lent to the students and the records are documented.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://dchcollege.org/main/downloads/Academic-Sub-Com-Resolution/2023-24/ilovepdf_merged.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has taken the following measures to conduct the Continuous Internal Evaluation (CIE) at under-graduate (UG) level. The college prepares an academic calendar for each year and all the measures taken by the college is this regard are in adherence to the guidelines of the academiccalendar:

- **All the departments strictly follow the academic calendar tocomplete the teaching learning evaluation process.**
- **Extension lectures and special Lectures with renowned resource persons are arranged from time to time in order to make the teaching-learning process more enjoyable and effective.**
- **Internalexaminations are conducted centrally before each end semesterexamination. The internal examination process is documentedand the related notices are published on the college website.**

Apart from regular examinations, other ways for CIE are ·

- **Home Assignments**
- **Project work, group discussions and seminar presentation**
- **Compulsory field work and industrial visits**
- **Educational excursions for students beyond course curriculum**
- **Mock interviews organized by Career Counselling Cell.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://dchcollege.org/main/downloads/academic-calender/academic-calender-2023-2024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

8020

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

4317

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The diversity, Professional ethics, Gender Ethics, Human Values, Environment inclusivity lessons are imparted to the students through various disciplinary courses under CU.

Gender issues are included in UG syllabi of Political Science, English, Education, Bengali, History, Economics and Philosophy. Human values are included in UG course of Philosophy and Education as part of ethics, peace education and value education. Environment/sustainability is addressed in core, SEC and GE courses of Botany, Geography, Zoology, Economics, Physics and

Chemistry. The syllabi focus on different dimensions of environment ranging from ecology, biodiversity, sustainable development, renewable energy, and green chemistry. Mandatory Environmental Studies Course is included as a Compulsory Course in Semester 1 and 2 of the CCF curriculum.

The importance of professional ethics, environment and its sustainability, gender and human values are inculcated into the students not only through seminar lectures, but also through various activities like tree planting, industrial visits, career counselling sessions arranged by the college authority throughout the year. These hands-on experiences help students to understand society and their social responsibilities. The teachers also take special care to remind the students about the necessity of human values, gender ethics, professional ethics and environmental protection through various small interactive sessions.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

34

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

7930

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://dchcollege.org/main/AQAR/feedback_23_24/all_feedback-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

5391

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1946

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of students' learning levels is carried out by teachers through a combination of in-class interactions, class tests, assignments, and tutorials. This process helps identify both advanced and slow learners, enabling personalized attention and support. Teachers maintain a comprehensive student profile that includes academic performance, socio-economic background, and individual talents, allowing for targeted interventions.

For Advanced Learners:

1. Hands-on assignments are provided as alternatives to small tests, encouraging practical application of knowledge.
2. Extended library access is offered to help deepen their understanding of subjects.
3. Tutoring slow learners is encouraged, fostering a collaborative learning environment.
4. Writing assignments on challenging topics promote critical thinking and independent research.

For Slow Learners:

1. Remedial teaching is provided to help them grasp core concepts more effectively.
2. Varied instructional techniques are used in the classroom to accommodate different learning styles.
3. Teaching-learning skills like note-taking, outlining, and active listening are emphasized to improve study habits.
4. Mentoring by faculty offers personalized support, helping slow learners stay on track.
5. Encouraging additional reading outside class hours helps slow learners strengthen their understanding of the material.

These targeted strategies ensure that all students, regardless of their learning pace, receive the support they need to succeed

academically.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
8020	**48**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides 13 well-equipped laboratories, including a computer lab with LAN and Wi-Fi connectivity, offering students essential hands-on practical experiences to strengthen their theoretical knowledge and technical skills across disciplines.

Departments actively organize academic discussions, group discussions, special lectures, and faculty exchange programs, fostering a collaborative learning environment. Seminars and workshops on contemporary topics further encourage intellectual exploration, enabling students to broaden their academic perspectives.

Fieldwork is an integral part of the curriculum for Geography, Botany, and other science departments, providing real-world exposure and practical application of classroom knowledge. These experiences enhance students' understanding of concepts and methodologies.

The Placement Cell conducts career counseling workshops, guiding students toward successful careers by helping them explore job opportunities and develop essential skills for the competitive job market.

Students are encouraged to participate in academic and non-academic events such as debates, quizzes, and project presentations to sharpen critical thinking and problem-solving abilities. Participation in cultural festivals fosters teamwork, diversity appreciation, and collaboration.

Skill development programs like yoga promote physical and mental well-being, while add-on courses provide additional skills to complement academic learning and boost employability.

Students are also encouraged to contribute to departmental and annual magazines, enhancing creativity and writing skills. Activities like seminars, quizzes, and projects stimulate critical thinking, preparing students for academic and professional challenges.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Special Lectures on Intellectual Property Rights (IPR): The college organizes special lectures on Intellectual Property Rights (IPR) to create awareness about the importance of legal rights in protecting original works, inventions, and patents. These sessions equip students with knowledge about the significance of safeguarding intellectual creations.

- Learning Experiences with ICT Tools: The college is equipped with 14 ICT-enabled classrooms to enhance teaching and learning experiences. Faculty members use laptops, projectors, and pointers to deliver focused and engaging explanations. ICT tools are particularly useful in providing detailed demonstrations of instruments, experiments, and theoretical concepts through PowerPoint presentations, enabling students to gain better clarity on their subjects.

    Several departments are equipped with computers and laptops, along with internet access, to facilitate the preparation of

PowerPoint presentations and study materials. Printers and scanners are also made available for both teachers and students for academic purposes. Additionally, Wi-Fi connectivity is provided across departments, classrooms, seminar halls, and the library to support seamless academic activities.

- Digital Learning Resources: Class notes, study materials, and assignments prepared by teachers are uploaded on the college's Learning Management System (LMS), the college website, and shared through WhatsApp groups for easy accessibility. Faculty members also utilize e-learning resources available through INFLIBNET-NLIST (e-ShodhSindhu) to enhance the teaching and learning process effectively. These resources provide students with access to a wide range of academic materials, ensuring an enriched learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://dchcollege.org/main/ictresources.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

596

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment system in our college is meticulously designed in alignment with the mandates of the University of Calcutta, ensuring a robust and comprehensive evaluation of students' academic performance. For core compulsory subjects, the distribution of marks is weighted at 80% for external examinations and 20% for internal assessments.

Under the Choice-Based Credit System (CBCS) introduced by the University of Calcutta, internal assessments encompass multiple components, including class attendance, end-semester internal tests, tutorials, and project work. These assessments are meticulously planned and implemented. Question papers for internal assessments are prepared by the college faculty in strict adherence to university guidelines to ensure relevance and uniformity. After evaluation, the marks are uploaded to the university's dedicated online portal, maintaining a high degree of transparency, accuracy, and accountability in the reporting process.

To complement these mandated assessments, faculty members also conduct additional class tests as part of a continuous evaluation strategy. This proactive approach encourages students to stay focused, track their academic progress effectively, and prepare thoroughly for university examinations.

This dual-layered assessment structure—combining formative evaluations through continuous internal assessments and summative evaluations via external examination provides students with a comprehensive learning experience.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency in Examination Process

To ensure a well-organized and transparent examination system, our college has established an Examination Committee. This committee

is comprised of faculty members selected based on their expertise and through a rotational system, allowing for diverse perspectives and efficient management. The committee is responsible for overseeing all aspects of internal examinations, ensuring fairness and consistency in evaluation.

Students are informed well in advance about the examination schedule, coverage of syllabi, and the patterns of questions for both internal and external assessments. This proactive approach helps students prepare effectively and reduces uncertainties. During examinations, strict discipline is maintained in the examination halls, whether for internal assessments or external assessments, upholding the integrity of the evaluation process.

Grievance Redressal Mechanism

The college has an effective grievance redressal mechanism to address student concerns regarding internal assessments. After the end-semester internal examinations, faculty members discuss the mistakes and potential areas for improvement in the answer scripts during classroom sessions. This practice helps students understand their errors and learn from them.

If a student is still unsatisfied with the marks awarded, they have the opportunity to discuss their queries directly with the concerned faculty. The faculty thoroughly reviews the student's answer script and clarifies any doubts until the student is satisfied with the evaluation process. This transparent and student-centric approach fosters trust and ensures a fair and accurate assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers of each subject design course outcomes for the courses they teach, while teachers involved in each programme collaboratively define its programme outcomes. These outcomes are centrally curated by the Internal Quality Assurance Cell (IQAC)

and uploaded to the college website, ensuring easy access for students even before admission. During orientation programmes at the start of each academic year or semester, students are introduced to these outcomes, providing them with a clear understanding of the programme's scope and potential for higher studies.

Additionally, the Academic Subcommittee organizes formal meetings each semester to review teaching-learning progress and examination results. After internal assessments, Heads of Departments (HODs) discuss departmental progress, addressing any challenges in the teaching-learning process. Following external assessments, HODs analyze student performance to identify areas requiring improvement. This structured approach ensures continuous enhancement of teaching methods and better academic outcomes for students.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	https://dchcollege.org/main/co_po.php
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) and Course Outcomes (COs) is evaluated using two methods: direct and indirect.

In the direct method, CO attainment is measured based on students' performance in assessments prescribed by the affiliating university under the Choice-Based Credit System (CBCS). This includes internal assessment (IA) and external assessment (EA). IA comprises class attendance, tutorials/projects, and internal examinations, while EA involves end-semester theory and/or practical examinations. Faculty members conduct continuous evaluations of each student's performance, recording these as course-specific outcomes. At the end of each semester, a result analysis is conducted using bar charts and histograms to categorize students based on their CGPA distribution.

In the indirect method, PO attainment is calculated through feedback collected from students after completing the program. The feedback questionnaire consists of two sections: 'Feedback on

Curriculum' and 'Feedback on Teaching Faculty,' each containing 10 equally weighted questions. This comprehensive approach ensures a well-rounded evaluation of the academic and learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

486

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dchcollege.org/main/AQAR/feedback_23_24/students_feedback_analysis_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This college strives to foster a sense of social responsibility among its students. The goal is to raise awareness about pressing social and environmental issues through educational programs and community outreach activities. The two NSS Units of the college actively contribute to various social initiatives in the surrounding localities, benefiting the wider society. They also lead efforts to promote environmental sustainability, including tree plantation drives, and raise awareness on crucial issues such as AIDS through targeted programs. The college's NCC Units are equally engaged in spreading awareness about important topics like cleanliness, water conservation, safe driving, and environmental sustainability through initiatives like Swachh Bharat Abhiyan, Save Water campaigns, and Anti-Tobacco programs. Both the NCC and

NSS Units emphasize the significance of yoga in promoting physical health and mental well-being. These initiatives and programmes taken up by this College have significant beneficial influence on the students and society at large.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

21

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college comprises four distinct buildings that house classrooms, with the Central Library located in one of them. It offers 16 undergraduate programs and 36 courses across the disciplines of Science, Commerce, and Arts. There are 32 classrooms in total, including 6 with smart class facilities and 7 with projectors. The campus also includes 13 laboratories, along with specialized computer labs for students in Physics, Chemistry, and Geography. Course materials and study modules are available for download from the college website. All classrooms, laboratories, seminar rooms, the library, and the auditorium have Wi-Fi access. Three seminar rooms are equipped with smart technology and acoustic enhancements, and an additional Wi-Fi-enabled seminar hall of approximately 4,500 square feet also features improved acoustics. Each department is provided with a dedicated room that includes a desktop, printer, a small library, and a laptop. The college's computer lab offers desktops with internet access for students. Additionally, the Department of Botany maintains a medicinal plant garden. Hostel accommodations are available for male students. The college office is fully automated, featuring desktops, scanners, printers, an LCD screen, photocopiers, and laptops. Advanced student-centric information and accounting system is managed through 'Smart College' software. To ensure an uninterrupted power supply, the college is equipped with two green generators (32 KVA, 64 KVA) and two diesel generators (16 KVA, 8 KVA), and one of the buildings is fitted with a hydraulic lift.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a cultural subcommittee that works closely with students to organize cultural events throughout the year. Many of the commemorative days are celebrated through cultural events being organized by the students. A key event is the Annual Cultural Competition, which sees participation from students across all departments. The subcommittee has also created a cultural platform called 'Madhushruti,' which hosts various cultural programs. In addition, cultural exchanges are held between college students and those from the nearby "Madhabpur Aboitonik Prathomik Vidyalaya." During the pandemic, the college launched a digital platform called 'Samonnoy' to support online cultural activities. Each year, numerous sports events are organized, culminating in an Annual Sports Day featuring competitions for students, faculty, and staff. College students regularly achieve praiseworthy results in sports, with many advancing to national and state tournaments. The college campus includes a spacious sports ground for team sports such as football, kho-kho, volleyball, and NCC parades. There is also a fully equipped gymnasium, and the college actively celebrates International Yoga Day. A water body on campus provides a practice area for students competing in various aquatic sports.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

122.0329

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In 2021, the library implemented 'Koha on Cloud,' achieving full automation. The central library currently subscribes to six e-journals (complementary) from reputed publishers and features a dedicated 'Journal Section.' At present, it subscribes to 25 scholarly journals and magazines across various subjects, with previous years' issues organized in bound volumes for future reference. The college's Central Library houses over 30,485 books. E-resources are accessible through NLIST-INFLIBNET (e-ShodhSindhu), and the library also maintains CDs related to its books, and donated materials. It offers inter library loans with Sundarban Mahavidyalaya, reference services, reprographic services (available upon request for a nominal fee), and book circulation via the Koha LMS. The college has subscribed to Drillbit

plagiarism detection software (PDS) which operates through Central Library. The reading room is designed for easy access by users with physical disabilities, featuring a ramp on one side. Additionally, there is a substantial collection of braille and audio books for visually impaired students. The library provides purified drinking water and is equipped with CCTV surveillance and fire extinguishers. It also keeps track of foot falls of students and faculty by maintaining attendance registers. Central Library has four computers with internet facility for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.58574

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college initially relied on BSNL Broadband via a landline but now enjoys high-speed internet services provided by Alliance Broadband Services, with internet access available in all departments through a LAN setup. Wi-Fi is accessible across all departments, seminar halls, the library, and classrooms. The college is home to the "Dhruba Chand Halder College Computer Center," which is equipped with 19 terminals and a server for student use. Since 2018, the admission process has been fully automated, and the college's student-centric information and accounting systems are managed using the 'Smart College' software. A data management system links an IBM server to 14 terminals through a LAN network. The college has also introduced its own Android app, "DCH College," allowing staff and students to log in with unique IDs. This app facilitates the sharing of study materials, notices, and information between departments, benefiting both students and faculty. Some classrooms are designed as smart classrooms, while others are equipped with projectors. The Computer Science department features a software laboratory with 17 computers and internet access. To ensure safety and security, the entire campus is under 24/7 CCTV surveillance. The IT infrastructure is maintained by a dedicated team of technicians, supervised by the Computer Science department.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

101.9053483

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure maintenance and development is a continuous process, with provisions being made in the budget in each financial year. Various committees (one such being laboratory subcommittee), are responsible for overseeing infrastructure maintenance and advising the Principal on potential improvements. The laboratory assistant ensures that all equipment is in working condition for academic use. If any laboratory equipment malfunctions, vendors are promptly contacted for repairs. An Annual Maintenance Contract (AMC) covers the IBM College Server, Smart College software, and water purifiers. The college admission software is updated annually as required, with payments made to the vendor. A dedicated technical team manages the computers and peripherals in the college's academic departments, office, and library to ensure their smooth operation. The Department of Physical Education is responsible for maintaining sports equipment. Library staff report any repair needs to the authorities, who take prompt action to address them. Basic electrical fittings and classroom furniture are regularly checked, with repairs conducted as needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	https://dchcollege.org/main/careercounselling.php
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`180`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`180`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

85

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

23	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Though there is no officially elected Students Union, as elections cannot be conducted as per Government directive, the students in Dhruba Chand Halder College have representation in various decision-making bodies, co-curricular and extra-curricular committees and they are actively engaged in the different activities thereof.

Administrative responsibilities

Students have representation in Anti-Ragging Committee and Students' Grievance Redressal Cell. Students actively participate and volunteer in different committees for extra-curricular activities like Sports Committee, Cultural Committee, Magazine Committee, etc.

The students assist the departments in promoting academic and extracurricular activities. They also play an important role in mobilizing students for extracurricular events organized at the college level.

The Student Volunteers engage other students of the college to organize Freshers' Welcome, Annual Social and Saraswati Puja, Basantotsav, as well as celebration of important dates like Rabindra Jayanti, Teachers' Day, International Language Day, International Yoga day. They also assist in different programmes like sapling distribution and plantation (Briksha Ropan) during

'Aranya Saptaha', Cultural Competitions, Quiz, Debates, etc. They assist the Sports Committee in organization of Annual Sports, Inter-college Football Tournament.

File Description	Documents
Paste link for additional information	https://dchcollege.org/main/downloads/Student-representation-2023-24.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'SARASWAT', THE ALUMNI ASSOCIATION OF DHRUBA CHAND HALDER COLLEGE

An Alumni Association is an integral part of any functional institution, which strengthens the relationship between the teaching and student community. At Dhruba Chand Halder College, a few departments have regular communication with their ex-students, through their ex-students' groups. There is an institutional registered body which has been organizing reunion programmes.

It may be mentioned that many of our Alumni are presently employed

as permanent teaching and non-teaching staff of our college and are supporting directly in the development of our college. They forward some specific proposals for better curricular and co-curricular environment which, in turn get implemented. Our Alumni Association,'SARASWAT' has been officially registered in 17/03/2023 and has been functional.

On 15" August, 2023 a cultural program was arranged by the Cultural Sub Committee of DCH College to celebrate 'Reunion 2023' of ex-students of all streams and departments. It was celebrated on the auspicious day of Independence of our country. Registration for ex-students of different academic sessions was arranged in separate counters. Dr. Satyabrata Sahoo, Principal of the college presided over the program.

The program helped to unite the passed out students with the present students, to share their memories and feelings with all the stakeholders. A beautiful cultural program combining

music, dance and recitation was performed by the students. Ex-students were felicitated with flowers and gifts. They also staged some cultural events. A grand feast was arranged after the program.

File Description	Documents
Paste link for additional information	https://dchcollege.org/main/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

The institution's objective is to educate citizens and future citizen leaders for our society by focusing on the transforming power of education in the fields of commerce, science, and the arts. The institution's vision is to create Real Men and Women. The founder's goal was to provide education to the heavily socioeconomically stressed local population. This journey is still ongoing as a result of offering educational opportunities to a large number of students; over the past five years, 3500 new students have been admitted on average. This system is inclusive; on average, 45% of pupils fall into the SC category and 24% into the OBC category. The institution produced university toppers in the last five years in subjects like geography and history, which speaks to the caliber of instruction. Numerous government scholarships were awarded to hundreds of students by the college in an effort to support and enable economically disadvantaged students to pursue higher education, reflecting the institution's commitment to social responsibility. The college's career counseling department sets up several programs to give final-year students access to employment opportunities. The cultural committee's training programs and cultural events help students improve their social lives and boost their self-esteem.

Students have access to facilities for practicing sports and athletics, and their success is demonstrated by their university-level championships.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is a defining characteristic of Dhruba Chand Halder College, reflected in its various institutional practices such as decentralization and participative management. The college's leadership has successfully implemented a decentralized structure, allowing departments to have autonomy in decision-making. This approach enables academic and administrative departments to tailor their strategies to specific needs and

challenges. By delegating authority to departmental heads, the college ensures swift decision-making, responsiveness to changes, and an overall improvement in the efficiency of academic and administrative processes.

Moreover, participative management is a cornerstone of the leadership style at Dhruba Chand Halder College. The administration actively involves faculty, staff, and students in the decision-making process, creating an inclusive environment. Regular meetings and feedback sessions encourage open communication, where ideas from various stakeholders are heard and considered. This collaborative approach strengthens relationships within the institution and fosters a sense of ownership and accountability among the faculty and staff.

These decentralization and participative management practices have enabled Dhruba Chand Halder College to maintain a progressive and dynamic environment, ensuring the institution's continual growth. The leadership's emphasis on empowerment and collaboration has played a vital role in shaping the college's achievements and fostering a positive academic culture.

To show the example of decentralization and participative management, the academic sub-committee resolution and the report oncultural and sports activities are given as supporting documents.

File Description	Documents
Paste link for additional information	https://dchcollege.org/main/downloads/Academic-Sub-Com-Resolution/2023-24/ilovepdf_merged.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Case study: Evolution of the Admissions Process for General and Honors Courses: In the first semester, the college can accommodate 4245 students in total. The college authorities generally have a very difficult time managing the admissions process. After consulting with the teaching community, the college principal creates an admissions subcommittee during a Teachers' Council meeting to ensure that the process runs well. He then selects non-

teaching staff members to serve on the Admission Committee. Meetings are convened for the processing of the admission positively and transparently. Initially, a flyer is made that includes the number of students who can be admitted as well as the start date for filling out the online admission form.

The members of the admission committee, with assistance from the entire teaching community, verify the submitted documents once the candidates have finished submitting their paperwork and received their fees. The initial merit list and any further merit lists are posted on the internet following the verification procedure. When a student applies for admission, they present the office staff with their original documentation on the date specified on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the beginning of every academic year, sub-committees like Subcommittees on Academic, Admission, Routine, and Laboratory establish the strategic plan for the efficient operation of the session at the start of each academic year, as seen in the organogram.

Each department plans and implements its curriculum in accordance with its faculty and infrastructure. On the opening day of every session, all the departments conduct a new student orientation program. Common events during the session are organized by the departments and/or concern committee as needed. These include regular academic activities, library orientation, freshers' welcome, educational tour, cultural program, special lectures, publishing of departmental magazines, sports, farewell, reunion, and so on. the introduction of certificate programs and add-on courses to provide students new skills and get them ready for the job market. Academic cooperation with institutions across the country is maintained such as inviting eminent academics to provide extended talks to the college's teachers and students in

various regions of India and outside. We prepare pupils for placement and advancement to higher education, converting to a hybrid model of instruction in the future, upkeep of the N-List digital library, which is presently accessible worldwide and is housed in the college thanks to a UGC grant, in the upcoming years. Important textbooks are available in digital format in the college library. The West Bengal government controls all personnel appointments and service regulations because the institution is state-aided.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://dchcollege.org/main/downloads/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching staffs, the institute authority provides financial

support for attending seminars, symposium, faculty development program etc. For the professional growth of the teachers, a token grant of fund is provided to involve in research activity. The leaves for doing PhD and other research activity are sanctioned without any hesitation which encourages other faculty members to involve in higher studies and research activities.

For non-teaching staff, festival bonus is provided once in a year from the college fund.

Further, when required staffs are sent to different technical programs to uplift their skill.

For teaching and non-teaching staff's a permanent canteen facility is available during functioning of the college.

A rest room facility is available for the female teaching and non-teaching staffs during the medical emergency.

A primary health check-up can be performed once in every week free of cost in the college health center.

The authority is also thinking of building a guest-house facility for teaching and non-teaching staffs in case of urgency and emergency as the college is located in rural area and around 40 KM away from the nearest city.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IQAC arranged teachers' appraisal system in three categories as mentioned the career advancement scheme.

Teacher's Self Appraisal

The College requires that the teachers furnish a daywise and monthwise Annual Performance Appraisal Report (APAR). Further IQAC prepare a appraisal process for teachers for every year based on three parameters. 1. teaching, learning and evaluation related activities, 2. cocurricular, extension and professional development related activities and 3. research and academic contributions. This activity helps to track the involvement of the teacher in both academic and administrative activities.

Through these documents, a teacher can showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended) etc. The Principal of the College approve the reports submitted by the faculty for further advancement of the faculty through Career Advancement Scheme. If there is a scope for improvement on the part of the teacher, they are advised to upgrade themselves

Appraisal for Non-Teaching Staff

Daily attendance records are taken in the attendance register. Regular duties of the permanent staffs are assigned as per their posts and ad-hoc employees were assigned their duties by the head clerk of the office. The performances were monitored by the Principal as and when required. Further for Laboratory based

subjects, jobs are allotted to the laboratory attendants at the beginning of the season and the whole process is monitored by the head of the department and other faculty members of the department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External Financial Audit and Follow-up Process

As an institution aided by the Government of West Bengal, the college undergoes an annual external financial audit conducted by a Government Auditor appointed by the Audit Department. The institution's budget is prepared each year and presented to the Principal for approval.

During the year 2022-23,2023-24 external audit could not be done as the Government has not nominated any Auditor yet.

Communication and Follow-up of Audit Objections

During the audit process, if the External Auditor detects or identifies any errors or discrepancies in the financial records, they promptly inform the Accountant, the Principal, and the Bursar of the college. The auditor specifies control issues, highlighting areas where additional controls or improvements are necessary. Upon receiving the audit objections or queries, the college takes immediate corrective actions to prevent the recurrence of such issues. Follow-up measures are then implemented to ensure compliance and maintain transparency in financial management. This process helps to uphold the financial integrity of the institution and align with the standards set by the Government of West Bengal.

In the supporting document, internal audit reports from 2017-22, external audit reports for 2018-20, audit reports for Netaji Subhash Open University and Rabindra Bharati University are provided.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds by an institution is essential to its progress and development. It is a process that looks into all kinds of resources available and tries to make the best use of these in any field that is important to the college. In real terms, it means expansion of relations with the Resource providers, the skills, knowledge, and capacity for proper use of resources. It is not always dependent on external financial grants, but it is also extended to the fields of knowledge and other grants in kind. The main steps in the resource-mobilization strategy is: Submitting proposals to a typical donor agency UGC/University. Approaching the local MLA for financial aid. Collecting books, gifts of books as resources in kind from donors. Miscellaneous Income out of selling scrap of newspapers, magazines, selling fish of the college pond and coconuts from the trees inside the college campus. Funds are also generated from the two Distance Education Centres in the college: Netaji Subhash Open University and Rabindra Bharati University. The College eqrns from Skill-based computer courses on Office automation, Database management systems, Programming languages, Networking, and Webpage

development run by the College's Computer Center. The earnings and expenditures for 2023-24 are also supporting documents.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The primary aim of the IQAC was to nurture the latent potential within our students. Many of them come from rural backgrounds, facing economic and social challenges and with limited opportunities to develop their talents. The challenge lies in fostering the institution's growth by focusing on the development of these underserved students, supporting the growth of faculty and non-teaching staff, enhancing both academic and administrative capacities, and maintaining a holistic approach to achieving excellence while managing a large number of enrolled students.

Many of the suggestions of the IQAC in the running of the institution were implemented by the concerned departments, resulting in several positive approaches. The following had been introduced in the college:

Bridge Courses had been introduced by all the departments in the college, across all sections and courses.

The departments of English, Bengali, Zoology, Sanskrit, Chemistry, Philosophy, History, Education, Physical Education, Geography, Micro Biology, Political Science, and Computer Science conducted add-on courses.

The librarian also designed and conducted library orientation programs with the help of individual department Heads. The college's Computer Center offers several job-oriented courses with nominal fees, which helps generate funds and create jobs for needy students. A fully functional Language Lab is also created to teach spoken English to students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college is committed to continually assessing its progress and learning from past shortcomings. Each year, feedback analysis is conducted involving all stakeholders. Final-semester students, having spent three years at the institution, play a crucial role in this process, providing insightful evaluations of their departments and the college as a whole. Their valuable feedback is carefully documented. The feedback from teachers and non-teaching staffs and alumni is then analyzed, and their suggestions are implemented following thorough discussions in meetings.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://dchcollege.org/main/downloads/quality-audit/academic-administrative_audit-2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is a fundamental principle for building an equitable and inclusive society. The institute promotes gender sensitization, equal opportunities, cultural change, and the removal of stereotypes through co-curricular activities such as workshops, seminars, guest lectures, debates, and quizzes. The institute organizes awareness programs from time to time on topics such as self-defence training, the importance of human rights, domestic issues and women's rights, cyber security awareness programs related to the safety of women employees and students.

Being a co-educational institute where thousands of women and men come every day for teaching and learning, the need for maintaining safety and security and keeping the ambience free from all encumbrances is felt by the stake-holders at every step. Hence, utmost care is taken in the campus so that the College remains an abode of peace and discipline. It has been decided that various programmes related to Gender Sensitization would be organized on the virtual platform and offline also that will enable, especially the students, to open up their minds and discuss issues related to their everyday life.

FACILITIES FOR WOMEN

- **CCTV cameras have been installed at the main gates and in the most sensitive areas. Entry into College is permitted on producing valid identity cards.**

File Description	Documents
Annual gender sensitization action plan	https://dchcollege.org/main/genderSensitisation.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Solid waste in the campus is divided into bio-degradable and non-bio-degradable waste, collected in differently marked containers for disposal. The animal waste from the Zoology laboratory is collected in a pit, covered with salt and sprayed with bleaching powder every 15 days. Trash plant sources and leaves, are collected in a bin set up in one corner in the Library Building, where the leaf litter compost is recycled and used for gardening. Recyclable materials like paper plates and cups, cardboard boxes, rubber or plastic materials are stored in the designated places and sold off to vendors from time to time. Liquid waste management: The College has a common sewage treatment plant that removes pathogenic micro-organisms, suspended particles, and bio-degradable organic substances. The collected liquids are dispersed throughout the subsoil. Chemical waste management: Chemical waste is collected in a cemented pit having an opening above, for the evaporation of water and other volatile solvent. Ewaste management: In our college, the most common e-

waste includes broken computer monitors, CPU s, CD s, bulbs, lamps, key boards etc. These are collected in designated boxes and handed over to concerned authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://www.dchcollege.org/main/downloads/waste-management.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**A. Any 4 or All of the above**
1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to fostering a tolerant, harmonious, and inclusive environment, aligned with its mission and vision. Students from diverse backgrounds, including minority groups, S.C., S.T., O.B.C., and general categories, come together to receive an education that promotes integration into the broader society. Key initiatives undertaken to nurture inclusivity include:

- Providing fee concessions and securing scholarships for economically disadvantaged students, particularly girls.
- Promoting inter-cultural awareness through NSS and NCC activities that engage with the local community on special occasions.
- Offering courses in diverse languages, including Esperanto, English, and Sanskrit, to encourage linguistic and cultural inclusivity.
- Emphasizing religious tolerance and mutual respect, regardless of faith, through regular reminders and practices.
- Celebrating festivals and observances such as Independence Day, Republic Day, the college's Foundation Day (August 23), and Rabindranath Tagore's birth anniversary to instill a spirit of unity.
- Organizing annual cultural competitions, including play-reading, debates, quizzes, music, dance, and recitation, alongside the Students' Union's Annual Cultural Programme to encourage active participation.

These initiatives reflect the dedication of the institution towards creating an environment where diversity is celebrated and unity thrives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The institution upholds a deep respect for the Constitution and takes several initiatives each academic session to promote awareness of constitutional obligations. These efforts include

- An annual Orientation Lecture by the principal for new students, highlighting the institution's core values.
- Emphasizing respect for national symbols, such as the National Flag and National Anthem, and adherence to the law of the land.
- Publishing a Handbook of Values on the college website for both students and employees.
- Encouraging student participation in the Youth Parliament Programme organized by the Department of Parliamentary Affairs, Government of West Bengal.
- Involvement in community-oriented initiatives such as Traffic Safety Week, Ban Mahotsav, Swachh Bharat Abhiyan, and volunteer activities at the Gangasagar Mela.
- Hosting inter-departmental lectures on key sections of the Indian Constitution, led by faculty from the Political Science Department.
- Students who are enrolled under NEP also study a mandatory paper on Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Dhruba Chand Halder College takes great pride in observing national and international commemorative days with great enthusiasm and a sense of unity. We host various events and activities throughout the year to honour these significant days.

- **For example, on World Environment Day, 5th June we organized tree-planting drives and environmental awareness activities, fostering a culture of sustainability among students and staff.**
- **On International Women's Day, 8th March, 2024 Gender Sensitization Cell of the college celebrated the achievements of women through an International Webinar.**
- **We also celebrated other International commemorative days like International Science Day (10th November, 2023) with our science departments.**
- **International Mother Language Day (21st February, 2024) observed in the Institution with the leadership of Bengali Department.**
- **One international Webinar also organized to celebrate International Mother Language Day in collaboration with Geography Department.**
- **International Yoga Day was observed with great enthusiasm on 21st June, 2024 by the students of the Physical Science department. The trainers, teachers and students, along with the faculties performed and displayed a number of asanas, highlighting their importance.**
- **Flag hoisting ceremonies, inspirational speeches and patriotic songs mark the days of National importance, such as, Independence Day and Republic Day to instill a sense of national pride.**
- **The college also organized different activities with equal**

importance to celebrate festivals like Basontosob, Nabin Boron, Rabindra Jayanti, Reunion, and College Foundation Day. Each event is meticulously planned to educate, inspire, and bring our community closer together, highlighting the values and causes we hold dear.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 01

Title of practice : Help our Feathered Friends

Objective of the practice:

1. To provide water to support the local bird population.
2. To hydrate the thirsty birds during hot and dry summer.
3. To cool down the birds to save them from the scorching heat of sunlight.

The Context: Summer heat was very harsh, and birds needed a reliable source of water to stay hydrated.

Success: Shallow dishes or bowls were placed in a quiet and safe spot so that birds could drink and bathe naturally and had a constant supply of fresh water.

Best Practice 02

Title of practice : Girls, Defend Yourself

Objective of the practice:

1. To give a platform for female students to acquire defending

skills.

2. To help to improve female students' physical fitness.

3. To develop female students' situational awareness.

The Context:

There are many potential threats for female students in our surroundings. Self-defense training can give female students valuable skills to help them navigate the world more confidently and securely.

Success: Many female students enrolled for Skill Development Programme on "The Self Defense Karate Training Programme" organized by the Department of Physical Education.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sports play a significant role in shaping the identity and culture of this institution. The emphasis on athletic programs and facilities showcases the institution's commitment to fostering the physical well-being and teamwork of the students. Students are provided with the facility of multi-gym and uniforms which are completely free of cost by the college. Like every year students participated in the Inter-college Athletics Meet and University Athletics Meet in a variety of sports from traditional team sports like Kabaddi and Kho Kho to individual pursuits in Athletics like Discuss, Javelin, Shot put, Long Jump, High Jump, Race etc. Our students have excelled remarkably, securing prestigious Gold, Silver and Bronze Medals with their dedication and hard work. Their impressive victories highlight their exceptional talent and commitment to excellence. The diversity in sports events not only promotes physical fitness but also instils values such as discipline, resilience and leadership. The institution's investment in sports infrastructure and coaching ensures that students can sharpen their skills and compete at high levels,

contributing to a vibrant and dynamic campus life. The college feels pride in their accomplishments and the bright futures they have ahead.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The Alumni Association named 'Saraswat' was registered in 2023. The college, due to its grand stature, has had a large number of ex-students over the decades who are established in different fields of job. To activate and mobilize the Alumni Association regular Alumni Meet, social outreach Program, awareness program etc. will be in the list of activities of this association.

1. A huge number of students are passing out of the college every year and a good number of them get a chance for higher studies in different universities and study centers. Many of them qualify in various competitive examinations, NET, SET etc.
2. The college opened a Computer Learning Center where various job oriented paid courses are taught in collaboration with other organizations, arranging soft skill development program and grooming students by professionals for better placement are some of the plans for near future.

1. The college has vast land property and sufficient water bodies for planning of self-financing resources. The college may produce high productive seeds and seedlings in collaboration with the local branch of Agricultural Departments of Govt. of West Bengal.

1. The college makes MoU with many colleges and schools. To create more Internship opportunities, to expand resource of knowledge, the college will plan for introduction of short-term courses for skill enhancement of the students.